



HAYES SCHOOL

Principal: Mr S J Whittle M.A. (Cantab), P.G.C.E. NPQH

West Common Road, Hayes, Kent. BR2 7DB

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Our ref: ALW/lxw/q/office/year8/parentsevening

28th March 2024

Dear Parent/Carer

**Re: Year 8 Parents' Evening via Video Call
Wednesday 8th May 4.00pm – 7.00pm
8BGW/8MLJ/8SMC/8SUP**

I would like to invite you to attend our Parents' Evening by video call on Wednesday 8th May. This is an important evening and provides you with an opportunity to discuss your child's progress with their subject teachers.

Please note that parents' evening reflects one of three opportunities to receive feedback about your child's progress as part of our Assessment and Reporting calendar.

Step 1

You are invited to book your appointments using our new system. **The booking system will open on Wednesday 1st May at 7.00pm.** Once bookings have been made, you will receive an email confirming your appointments. Please note that we are only able to schedule one appointment for each student per subject, so **only parents/carers who are the main contact for your child (as advised to us on your enrolment form) are able to book appointments.**

As some members of staff teach several classes, their appointment schedules will fill up quickly. If you have been unable to book an appointment with a particular teacher, staff will endeavour to contact you should there be any concerns.

Here is a link to a video which explains how to book and attend your appointments which you may find useful:
<https://support.parentsevningssystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

On the 1st May at 7pm, please visit <https://hayes.schoolcloud.co.uk/> to book your appointments and login with the following information, following the prompts.

Your details (parent/carers): title, first name, surname, email

Your child's details: first name, surname and date of birth:

Hayes School

SchoolCloud

Welcome to the Hayes School booking system. Bookings can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title First Name Surname

Email Confirm Email

Student's Details

First Name Surname Date of Birth

Log In



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Cont/...

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To invite an additional parent/carer to join the call, select 'invite parent/guardian' after bookings have been made.

	Teacher	Student	Subject
16:00	Mrs Anita Abell	Sophie Aaron	Science
16:05	Mr Geraint Davies	Liz Aaron	Music
10 minute gap			
16:20	Mr John Atkinson	Chris Aaron	English

If you do not have access to the internet, please contact parentsevening@hayes.bromley.sch.uk and we will be happy to add appointments on your behalf.

Step 2

Join the video call on Wednesday 8th May using the same link and log in details. In order to make video calls you need to have as a minimum:

- a device with a microphone and speaker
- a compatible web browser
- iPhone/iPad: Safari
- Android: Chrome or Firefox
- Windows: Chrome, Firefox or Microsoft Edge (Chromium - download here)
- Mac: Safari, Chrome or Firefox
- Linux: Chrome or Firefox

We also recommend using your smartphone for video appointments. If you don't have a smartphone with a front-facing camera, use a laptop or computer with a webcam. Using a headset (or earphones with a microphone) to reduce echo.

We look forward to being able to give valuable feedback at this event and ask that your child also joins you for each appointment.

Yours sincerely

Ms A Williamson
Year 8 Achievement Co-ordinator
alw@hayes.bromley.sch.uk



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