

HAYES SCHOOL

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Our ref: DHH/mhn/off/Open Morning

10th September 2025

Dear Parents/Carers

Re: Open Morning – Saturday 4th October 2025

We need student volunteers! Every year, we host a very popular open morning and one of the key roles is that of the tour guide. Students in all year groups will be pretty well versed in navigating their way around the school, following a route and responding to questions. Year 7s (and some Year 12s) may need a little more help, but they pick it up really quickly and they have never ceased to amaze us with their energy and passion for their new school! Without doubt, our student supporters and in particular, our tour guides are often the highlight of a visit!

The details:

- *Open Morning will take place between 9:00am and 12:00pm on Saturday 4th October 2025.
- *Even if they can only do one hour, we will take it!
- *Every student tour guide gets 50 house points, which not only builds up their personal and house totals, but also looks great for those prefect applications!
- *Arrive 15 minutes before their start time.
- *They must be dressed in full school uniform.

Please note that:

- i) this letter is a request for students to act as tour guides. In addition, some of our older students may be partaking in PE events or supporting in departmental areas.
- If you are a family who are thinking of visiting because you have a child in Year 6, please note ii) that this year's event will be TICKET ONLY to guests. This will help us to keep our event safe for everyone in our community. Details will be launched on our website and we will communicate the launch to all our parents.

In order to support as a tour guide, please would you complete the online form – please click here or the form is available through your child's Satchel One account by Monday, 29th September,2025.

Yours sincerely

Mr D Hazlehurst Assistant Headteacher



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