



Our ref: MXM/mhn/off/Yr7/Introduction

7th September 2026

Dear Parents and Carers

Re: Year 7 Achievement Coordinator

Further to my correspondence last week, I would like to introduce myself more formally. My name is Mr Mitchell, and I am the Achievement Coordinator for Year 7.

For those unfamiliar with this title, it is an alternative title for Head of Year. I have always placed a strong emphasis on the importance of the school-home relationship – ultimately the stronger the bridge between school and home, the greater the impact on your child. My role matters greatly to me, and I really do see the opportunity to lead and support a whole cohort of students as a privileged position, and I understand how as parents and carers you need to feel trust in those who are responsible for looking after your child. For me, working in education is all about building and shaping future generations, and crucially putting young people in a position where doors to their future are open. Working together, we will be able to achieve special things for your child and the whole year group.

A brief background on me personally – I have been teaching at Hayes since 2017. I am a teacher of Science, specialising in Biology, and I hope to be able to teach many of your children during their time at Hayes. Significantly, I was the Achievement Coordinator for the 2026 Year 11 cohort; I took them on their entire secondary school journey from Year 7 to Year 11. I am incredibly proud of that cohort – they left Year 11 with fantastic GCSE results, with doors to their future open, but most importantly they were a community of genuinely good people who were more than ready to tackle the next steps in their lives.

To get to restart the journey with your child and their Year 7 cohort is such an exciting opportunity for me. I will make sure to use my experiences from my last cohort to help guide and support your child along a positive path, a path that is filled with joy and success. Whilst mentioning 'success', I spoke at length to Year 7 in our first assembly about what success truly means – it is paramount to me that my students realise that everyone, and that means everyone, can be successful. Success is not just the fastest runner, or the highest score on a test; success is something that is completely personal, and for me success is achieved by bettering ourselves and moving forward. If someone who runs a race comes last, but they run it faster than last time, that is success. I hope your child can buy into this philosophy, as I want them to feel successful and that they can be proud of themselves during their time at Hayes.



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I will be leading a more detailed ethos and culture assembly with Year 7 soon, but this is a chance to share with you some of my key values. You will be aware of the central Hayes values of 'Show Up', 'Own It', 'Be Kind' and 'Together Stronger', which I hope to see Year 7 students buying in to. I also believe in the importance of promoting specific year group values too, as this helps to shape the identity of the year.

The following values will be central to building the identity and culture within Year 7 this year;

Trust
Respect
Achievement
Community
Kindness

This is intentionally forms the acronym TRACK, as I feel these values will help your child and the cohort to 'Stay on TRACK'. I see these values as being crucial, and with these at the forefront of your child's thinking and actions, it really will pave the way for successful and positive experiences at Hayes, which will see your child develop as a good person, and lead to academic success.

There is so much to look forward to; whether it's form times, lessons, lunchtimes, interactions with peers and staff, clubs, or trips – so many special experiences await, and memories are there to be made. I am so excited to work with our Year 7s, as are the Year 7 tutor team. We have a brilliant team of tutors, and it's been great to see how enthusiastic all of them have been – our tutors have really gone above and beyond to settle in their form groups. A reminder that for issues and enquires, your child's tutor is your first point of contact, this allows us to respond to you effectively and efficiently. Here are the tutor email addresses should you not have them;

7ASP Mrs Stankiewicz – ASP@hayes.bromley.sch.uk

7AHM Mr McLennan - AHM@hayes.bromley.sch.uk

7DJL Mr Loomes - DJL@hayes.bromley.sch.uk

7DJM Miss McLean - DJM@hayes.bromley.sch.uk

7JTJ Ms James and Ms Sin - JTJ@hayes.bromley.sch.uk and HKS@hayes.bromley.sch.uk

7JXF Ms Frazer and Ms Colagrossi - JXF@hayes.bromley.sch.uk and LAC@hayes.bromley.sch.uk

7SNG Miss Gillespie - SNG@hayes.bromley.sch.uk

7ZEO Ms Outteridge - ZEO@hayes.bromley.sch.uk

I hope this letter has helped to provide a useful insight into me as your child's achievement coordinator and gives you a feel for the identity of your child's year group. Let the journey begin!

Yours sincerely

Mr Mitchell

Year 7 Achievement Coordinator



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