



HAYES SCHOOL

Principal: Mr S J Whittle M.A. (Cantab), P.G.C.E. NPQH

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[@HayesSecondary](https://twitter.com/HayesSecondary)

Our ref: SJW/jlf

15th July 2024

Dear Parents and Carers,

Re: End of Term & Start of Term Arrangements for Academic Year 2024-25

As we approach the end of term, we wanted to take this opportunity to thank our families for your support during this year, and to wish you all a safe, healthy and enjoyable summer break.

The arrangements for our last day of term (Friday 19th July) were communicated in Friday's edition of our school newsletter, with students being dismissed from school at 1.00pm following our end of year celebration assemblies.

We look forward to welcoming all students back into school at the start of the term from Tuesday 3rd September as below:

| | |
|-------------------------------------|--|
| Monday 2 nd September | Professional Development Day No students in school |
| Tuesday 3 rd September | Years 7 & 12 return to school 10.45am – Y7 arrive and meet on Sports Courts 11.00am – Y12 arrive and meet in School Hall Periods 3-4: Induction and form time Period 5: Normal lessons /Induction |
| Wednesday 4 th September | Years 8, 9, 10, 11 and 13 return 8.30 – 8.50am: Form time/assemblies Period 1: Form time/assemblies Periods 2-5: Normal lessons |

Lockers

All school lockers should be emptied and padlocks removed before the start of the summer holidays. Lockers will be reassigned at the start of the Autumn Term. Any lockers not emptied before the end of term will have the padlock and contents removed.

Lunch and break arrangements

Please ensure that your child's ParentPay account is topped up to enable them to purchase food and drink at the start of the new school year. We will be making arrangements for new students to be registered on our cashless biometric system.

Uniform and equipment (Years 7-11)

Students in all years will be expected to wear full school uniform. Students are reminded that items of jewellery are not permitted and I thank parents/carers in advance for ensuring that in the event that their child is getting ears pierced during the summer holiday, earrings are removed before the start of term.



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Students should have a school bag suitable to carry an A4 folder. Books will not be left in rooms and students will need to carry these to and from school. Students should ensure that they have all necessary stationery with them as this will not be provided in lessons. Students should also bring with them an appropriate reading book. For further information on school uniform and expected equipment please see our [Parent Handbook](#)

Uniform and equipment – Years 12 & 13

Students need to adhere to the Sixth Form Dress Code including wearing a lanyard at all times when on site. The full Dress Code can be viewed at the following link: [Sixth Form Dress Code](#)

Students need to ensure they have a folder for each of their subjects and they have the necessary stationery and equipment with them including lined paper. Year 12 students should also bring in the work completed during the Induction Programme including their summer pre-course tasks which will be reviewed by their subject teachers.

Contact information

It is important that we have the most up to date contact information for all students on site, should your child be taken ill and need to be collected quickly. If you are in doubt, please contact the school to check this, admissions@hayes.bromley.sch.uk. Your help in this matter would be appreciated.

During the holiday period, the school office hours will be from 9.00am – 3.30pm. Telephones will be manned and messages checked daily. The office email, postmaster@hayes.bromley.sch.uk and telephone number, 020 8462 2767 will be operational and should be used if required. Please be aware that staff emails will not be checked regularly throughout the summer period.

Be safe over the holidays

It is important for all of our community to have a great summer and return for the new academic year rested, enthusiastic, but also safe and well. If you have any safeguarding concerns or need to access support, please visit the safeguarding pages of our school website:

<https://www.hayes.bromley.sch.uk/home/information/emotional-health-and-wellbeing/>

On behalf of the staff and Governors, we thank you for your ongoing support and wish all a wonderful summer break.

Yours faithfully,



S J Whittle
Principal



C A Thompson
Head of School (Designate)



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