



# HAYES SCHOOL

West Common Road, Hayes, Kent, BR2 7DB

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  @HayesSecondary

Our ref: GXJ/lxw/q/office/year7/parentsevening

4<sup>th</sup> November 2025

Dear Parent/Carer

**Re: Year 7 Parents' Evening via Video Call**  
**Wednesday 10th December 4.00pm – 7.00pm**  
**7CMC/7KEB/7MBB/7SLH**

I would like to invite you to attend our Parents' Evening by video call on Wednesday 10th December. This is an important evening and provides you with an opportunity to discuss your child's progress with their subject teachers.

Please note that parents' evening reflects one of four opportunities to receive feedback about your child's progress as part of our assessment and reporting calendar. The next opportunity will be provided in the spring term by way of an individual student progress review.

## Step 1

You are invited to book your appointments using our new system. **The booking system will open on Wednesday 3<sup>rd</sup> December at 7.00pm.** Once bookings have been made, you will receive an email confirming your appointments. Please note that we are only able to schedule one appointment for each student per subject, so **only parents/carers who are the main contact for your child (as advised to us on your enrolment form) can book appointments.**

As some members of staff teach several classes, their appointment schedules will fill up quickly. If you have been unable to book an appointment with a particular teacher, staff will endeavour to contact you should there be any concerns.

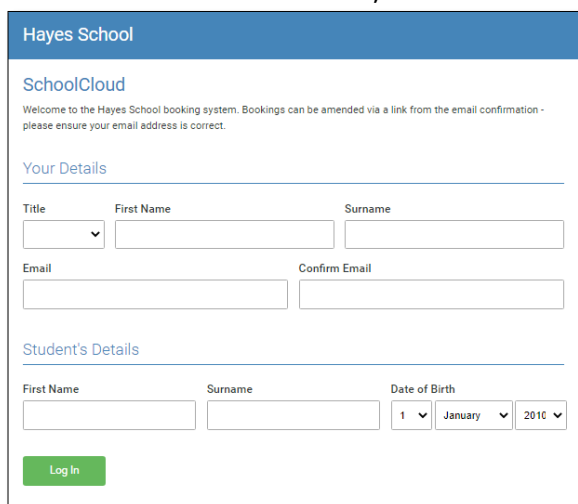
Here is a link to a video which explains how to book and attend your appointments which you may find useful:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

On the 3<sup>rd</sup> December at 7pm, please visit <https://hayes.schoolcloud.co.uk/> to book your appointments and login with the following information, following the prompts.

Your details (parent/carers): title, first name, surname, email

Your child's details: first name, surname and date of birth:



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Cont/...

4<sup>th</sup> November 2025

To invite an additional parent/carer to join the call, select 'invite parent/guardian' after bookings have been made.

| January Progress Meeting                                                                                 |                   |              |         |
|----------------------------------------------------------------------------------------------------------|-------------------|--------------|---------|
| 3 appointments from 16:00 to 16:25                                                                       |                   |              |         |
| Tuesday, 12th January                                                                                    |                   |              |         |
| Print  Amend Bookings  Invite Parent/Guardian  Subscribe to Calendar                                     |                   |              |         |
| This is to allow parents and teachers to discuss progress last year and will take place on 12th January. |                   |              |         |
|                                                                                                          | Teacher           | Student      | Subject |
| 16:00                                                                                                    | Mrs Anita Abell   | Sophie Aaron | Science |
| 16:05                                                                                                    | Mr Geraint Davies | Liz Aaron    | Music   |
| 10 minute gap                                                                                            |                   |              |         |
| 16:20                                                                                                    | Mr John Atkinson  | Chris Aaron  | English |

If you do not have access to the internet, please contact [parentsevening@hayes.bromley.sch.uk](mailto:parentsevening@hayes.bromley.sch.uk) and we will be happy to add appointments on your behalf.

## Step 2

Join the video call on Wednesday 10th December using the same link and log in details. To make video calls you need to have as a minimum:

- a device with a microphone and speaker
- a compatible web browser
- iPhone/iPad: Safari
- Android: Chrome or Firefox
- Windows: Chrome, Firefox or Microsoft Edge (Chromium - download here)
- Mac: Safari, Chrome or Firefox
- Linux: Chrome or Firefox

We also recommend using your smartphone for video appointments. If you don't have a smartphone with a front-facing camera, use a laptop or computer with a webcam. Using a headset (or earphones with a microphone) to reduce echo.

We look forward to being able to give valuable feedback at this event and ask that your child also joins you for each appointment.

Yours sincerely

Mrs G Joyce  
Year 7 Achievement Co-ordinator  
[gxj@hayes.bromley.sch.uk](mailto:gxj@hayes.bromley.sch.uk)



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