

Hayes School 2025/2027 Options

Instructions for Students

1. On Thursday 13th March, you will receive an email from services@bromcom.com. Please click into the link.

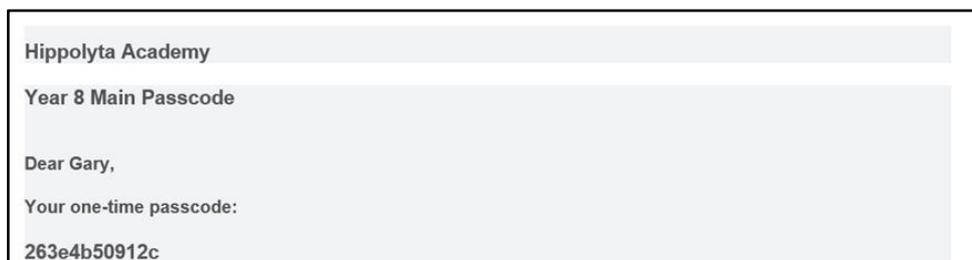


2. Enter your school email address and click 'send one-time passcode'.

Hippolyta Academy
HIPPOLYTA ACADEMY
Year 8 Main
Name: Gary Anwar Tutor group: 08B
Please get your one-time passcode by clicking on this "Send One-Time Passcode" button. You will get an email, follow the instructions there and enter the passcode here.
Email Address

Send One-Time Passcode

3. Your passcode will look like this



4. Enter your passcode into the **original email** and click on 'open form'.

Hippolyta Academy
HIPPOLYTA ACADEMY
Year 8 Main
Name: Gary Anwar Tutor group: 08B
Please get your one-time passcode by clicking on this "Send One-Time Passcode" button. You will get an email, follow the instructions there and enter the passcode here.
Passcode

Re-send OTP Open Form

5. Choose **ONE** subject from each block along with **ONE** reserve where required to do so
6. Once you have chosen a subject from each of the four blocks, you have the opportunity to choose to submit or save for later. **Please note that you cannot go back and change your options, so only submit once you are happy with your choices.**

The screenshot shows a web form titled '711597' with a blue header 'Reserve 1'. Below the header, it displays 'Name: Eoin Jones' and 'Tutor group: 9ABE'. Under 'Common rules:', there is a progress indicator with three steps: 1 (green), 2 (green), and 3 (blue). The form contains two subject selection blocks: 'res1' with an 'Edit' link and a dropdown arrow, containing the text 'BTEC Applied Psychology Exc Cert, Reserved: BTEC L1/2 First Award Music, BTEC Sport Ext Cert'; and 'nores' with an 'Edit' link and a dropdown arrow, containing 'English Literature, L1/2 WJEC Voc Award Engineering'. A note states: 'A form can only be submitted once and can't be changed later. If you would like to modify it, use the Save for later button.' At the bottom, there are three buttons: 'Previous', 'Save for later', and 'Submit'. The 'Save for later' and 'Submit' buttons are highlighted with a red rectangle.

7. Once submitted, you will receive a message to confirm this.

The screenshot shows a confirmation message on the same '711597' page. The header 'Reserve 1' is still present. A green checkmark icon is followed by the text 'Thank you!'. Below this, it says 'Your choices have been submitted and are ready for review by the school.' and 'If you would like to change your choices, please speak to the school.' At the bottom, there is a blue button labeled 'Close Tab'.

Need help?

For subject queries, please contact the relevant Head of Department

Other general options questions to Ms Williamson alw@hayes.bromley.sch.uk

Technical guidance on submitting your options online Mrs Wiggins lxw@hayes.bromley.sch.uk